



भारत सरकार / Government of India

सरकारी राजपत्र OFFICIAL GAZETTE

संघ प्रदेश दादरा एवं नगर हवेली तथा दमण एवं दीव प्रशासन
U.T. ADMINISTRATION OF DADRA AND NAGAR HAVELI AND
DAMAN AND DIU

असाधारण EXTRAORDINARY

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Policy for Admission to MBBS Course in NAMO Medical Education & Research Institute, Silvassa, Dadra & Nagar Haveli and Daman & Diu.

The following policy guidelines will govern the admission of candidates to MBBS course in NAMO Medical Education & Research Institute, Silvassa, Dadra & Nagar Haveli:

1. EARMARKING/ ALLOCATION OF SEATS:

Category wise allocation of seats in the NAMO Medical Education and Research Institute, Silvassa, Dadra & Nagar Haveli and Daman and Diu is given in Table-1 below. However, the allocation is subject to change as per directions of the Government of India/Dadra & Nagar Haveli and Daman & Diu Administration/National Medical Commission.

Table-1: Allocation of Seats: 177	
Category	No. of Seats
Seats for "All India Quota" (15%)	22
Seats for candidates nominated by Government of Gujarat	08
Seats for wards of Indian Coast Guard personnel posted at Daman	02
Seats for wards of Employees of the UT Administration posted in Dadra and Nagar Haveli & Daman and Diu continuously for 5 years	02
Seats for wards of Ex-Serviceman/Defense personnel	01
Seats for candidates of Dadra & Nagar Haveli	58

Seats for candidates of Daman & Diu	57
Seats for candidates under EWS, Dadra & Nagar Haveli	15
Seats for candidates under EWS, Daman & Diu	12

2. SEATS FOR ALL INDIA QUOTA (15%)

2.1 The seats earmarked for All India Quota will be filled by Medical Counseling Committee (MCC), New Delhi.

2.2 If any vacant seats from All India Quota are reverted back to the Institute by Medical Counseling Committee (MCC), New Delhi, the seats shall be filled according to the same categories in which the seats are allocated by MCC.

3. SEATS FOR CANDIDATES NOMINATED BY GOVERNMENT OF GUJARAT

3.1 State of Gujarat shall nominate candidates for admission as per their own admission policy.

3.2 For the seats reserved for candidates nominated by the State Government of Gujarat, the concerned State Government should nominate the candidates at least seven working days before the last day of admission. If the details of nominated candidates are not received at least seven working days before the last day of admission or if candidate does not report three days prior to the cutoff date of admission, the seats would be considered as vacant seats and shall be filled under Unreserved Category and as per Clause no.: 11, sub clause; 11.3 (Other Condition)

4. SEATS FOR WARDS OF INDIAN COAST GUARD PERSONNEL POSTED AT DAMAN

4.1 For the seat earmarked for wards of Indian Coast Guard personnel the applicant should have studied continuously class, 11th & 12th in any of the recognized schools of Daman (i.e. 2 years) and out of these 2 years, one of the parents (Father/Mother) of the applicant should have served for at least one year at the Indian Coast Guard Establishment at Daman. Wards of Civilians working in Indian Coast Guard, Daman shall not be eligible.

4.2 If any seat remains vacant, then the seats shall be filled under Unreserved Category and as per Clause no.: 11, sub clause; 11.3 (Other Condition)

5. SEATS FOR WARDS OF EMPLOYEES OF THE UT ADMINISTRATION POSTED IN DADRA AND NAGAR HAVELI & DAMAN AND DIU CONTINUOUSLY FOR 5 YEARS

5.1 For seats earmarked for wards of employees of the UT administration posted in Dadra and Nagar Haveli & Daman and Diu continuously for 5 years, they shall be filled by candidates whose parents/guardian (in case Father and Mother are not alive) are employees (regular/on deputation/on transfer) of the UT Administration posted in Dadra & Nagar Haveli and Daman & Diu as the case may be continuously for the past 5 years as on last date of application for admission and the applicants have

studied in a recognized school located in the territory of UT of Dadra & Nagar Haveli and Daman and Diu, as the case may be continuously from 10th to 12th standard.

5.2 Candidates whose parents/guardian (in case Father and Mother are not alive) are employees (regular/ on deputation/ on transfer) of UT Administration posted in Dadra and Nagar Haveli & Daman and Diu as the case may be, but are domicile of the UT of Dadra and Nagar Haveli & Daman and Diu, shall not be entitled for the aforesaid seats.

5.3 If any seat remains vacant, then the seats shall be filled under Unreserved Category and as per Clause no.: 11, sub clause; 11.3 (Other Condition)

6. SEATS FOR WARDS OF EX-SERVICEMEN/DEFENCE PERSONNEL

6.1 The seat earmarked for wards of defence personnel/Ex-servicemen will be filled up as per the criteria laid below on merit: (refer to No.F.No.6 (1)/2017/D (Res.II), Government of India, Ministry of Defence, Department of Ex-Servicemen Welfare, New Delhi)

Priority: A

For the applicants who have domicile from Dadra & Nagar Haveli and Daman and Diu in the following order of preference:

- a. Widows/Wards of Defence personnel killed in action.
- b. Wards of disabled in action and boarded out from service.
- c. Widows/Wards of Defence personnel who died while in service with death attributable to military service.
- d. Wards of disabled in service and boarded out with disability attributable to military service.
- e. Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:
 - i. Param Vir Chakra
 - ii. Ashok Chakra
 - iii. MahaVir Chakra
 - iv. Kirti Chakra
 - v. Vir Chakra
 - vi. Shaurya Chakra

- vii. Sena, Nau Sena, Vayu Sena Medal
- viii. Mention-in-Despatches
- f. Wards of Ex-Servicemen
- g. Wives of:
 - i. Defence personnel disabled in action and boarded out from service.
 - ii. Defence personnel disabled in service and boarded out with disabled out with disability attributable to military service.
 - iii. Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards.
- h. Wards of Serving Personnel
- i. Wives of Serving Personnel.

Priority: B

If the seat reserved for applicants of defence personnel/Ex-Servicemen remained vacant after the priority-A then the seat would be allotted to the applicants of defence personnel/Ex-Servicemen who are residing in the UT of Dadra & Nagar Haveli & Daman & Diu in the following order:

- a. Widows/Wards of Defence personnel killed in action.
- b. Wards of disabled in action and boarded out from service.
- c. Widows/Wards of Defence personnel who died while in service with death attributable to military service.
- d. Wards of disabled in service and boarded out with disability attributable to military service.
- e. Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:
 - i. Param Vir Chakra
 - ii. Ashok Chakra
 - iii. MahaVir Chakra
 - iv. Kirti Chakra

- v. Vir Chakra
- vi. Shaurya Chakra
- vii. Sena, Nau Sena, Vayu Sena Medal
- viii. Mention-in-Despatches
- f. Wards of Ex-Servicemen
- g. Wives of:
 - i. Defence personnel disabled in action and boarded out from service.
 - ii. Defence personnel disabled in service and boarded out with disabled out with disability attributable to military service.
 - iii. Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards.
- h. Wards of Serving Personnel
- i. Wives of Serving Personnel.

Priority: C

If the seat reserved for applicants of defence personnel/Ex-Servicemen remained vacant after the priority-A and B then the seat would be allotted to the applicants of defence personnel/Ex-Servicemen from all over the country in the following order:

- a. Widows/Wards of Defence personnel killed in action.
- b. Wards of disabled in action and boarded out from service.
- c. Widows/Wards of Defence personnel who died while in service with death attributable to military service.
- d. Wards of disabled in service and boarded out with disability attributable to military service.
- e. Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:
 - i. Param Vir Chakra
 - ii. Ashok Chakra

- iii. Maha Vir Chakra
 - iv. Kirti Chakra
 - v. Vir Chakra
 - vi. Shaurya Chakra
 - vii. Sena, Nau Sena, Vayu Sena Medal
 - viii. Mention-in-Despatches
- f. Wards of Ex-Servicemen
- g. Wives of:
- i. defence personnel disabled in action and boarded out from service.
 - ii. defence personnel disabled in service and boarded out with disabled out with disability attributable to military service.
 - iii. Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards.
- h. Wards of Serving Personnel
- i. Wives of Serving Personnel.

6.2 If the seat earmarked for wards of defence personnel/Ex-servicemen remains vacant, then the seats shall be filled under Unreserved Category and as per Clause no.: 11, sub clause; 11.3 (Other Condition)

7. SEATS FOR CANDIDATES OF UT OF DADRA AND NAGAR HAVELI AND DAMAN AND DIU

7.1 Reservation of seats:

Category wise reservation of seats earmarked for candidates of U.T. of Dadra & Nagar Haveli and Daman & Diu is given in Table-2 below:

Table-2: Reservation of Seats		
DADRA AND NAGAR HAVELI (Total No of seats -73)		
Category	Percentage of total seats earmarked for the UT	No. of seats reserved as per Reservation
Category-I (ST)	43% as per the reservation	25
Category-II (SC)	2% as per the reservation	01
Category-III (OBC)	5% as per the reservation	03
Economical Weaker Section (EWS)		15
Unreserved (UR)		29
DAMAN AND DIU (Total No of seats -69)		
Category-I (ST)	9% as per the reservation	05
Category-II (SC)	3% as per the reservation	02
Category-III (OBC)	27% as per the reservation	16
Economical Weaker Section (EWS)		12
Unreserved (UR)		34

7.2 Candidates who intend to claim seats reserved for U.T. of Dadra and Nagar Haveli & Daman and Diu shall have to meet all the following criteria:

- I. Applicants whose parents/guardians (in case father and mother are not alive) are Domicile of the U.T. of Dadra and Nagar Haveli & Daman and Diu.
- II. Applicant must have continuously studied from class 9th to 12th in any of the recognized school located in the territory of Dadra and Nagar Haveli & Daman and Diu.

“Applicants from the different districts in UT of DNH & DD, who have studied from class 1st to 10th in the respective district in UT of DNH & DD and due to non availability of 11th & 12th classes in the concerned board/stream in the respective district in UT of DNH & DD, will only be given relaxation in the above criteria. The students will have to produce a certificate for non availability of

Class 11th & 12th from the Assistant Director of Education of the respective district in UT of DNH & DD”

7.3 Seats reserved for SC/ST/OBC/PWD/EWS candidates in Dadra & Nagar Haveli and Daman and Diu will be filled up only by candidates of the UT of Dadra & Nagar Haveli & Daman & Diu who are entitled to such reservations. Candidates who or their parents have migrated from other states to UT of Dadra & Nagar Haveli and Daman and Diu shall not be entitled to avail benefits of these seats.

7.4 Seats earmarked for domicile candidates of Dadra and Nagar Haveli and Daman and Diu shall be filled by domicile candidates belonging to the respective districts only. In case, a candidate has studied within the UT but from district other than his/her domicile district, then he/she shall be entitled for the seat belonging to the domicile district.

7.5 If sufficient number of candidates are not available to fill up seats reserved for Scheduled Tribes (ST), they may be filled up by eligible applicants from Scheduled Caste (SC) and vice versa. Thereafter, the remaining seats will be filled up by candidates of Unreserved category. If OBC and EWS seats remain vacant then the remaining seats will be filled up by Unreserved category.

7.6 As per Graduate Medical Education Regulation 1997 and Amendment Notifications No. MCI-34(41)/2017-Med./ 170045 Dated 4th February 2019, MCI- 34(41)/2019-Med./112862 Dated 13th May 2019, 5% of the seats will be reserved horizontally for Persons with Disability (PwD) as per the Rights of Persons with Disabilities Act, 2016. Candidates having 40% to 80% locomotor disability will be eligible for PwD reserved seats. If the seats reserved for the persons with disabilities in a particular category remain vacant due to non-availability of candidates, such seats will be filled by the other candidates belonging to respective category only.

7.7 If seats of Dadra & Nagar Haveli remain vacant, they will be filled up by candidates of Daman & Diu and vice versa.

8. ELIGIBILITY CRITERIA.

A candidate who desires admission shall-

- i. A citizen of India.
- ii. Have completed 17 years of age on 31st December of the Academic Year for which the admissions are being conducted.
- iii. Have passed the 10th and 12th qualifying examination from recognized boards-
 - i. The Gujarat Board; or
 - ii. The Central Board of Secondary Education
 - iii. The Council of Indian School Certificate Examinations Board, New Delhi:

- iv. The International School Board (International Baccalaureate and Cambridge)
 - v. The National Institute of Open Schooling.
 - vi. Studied under Jawahar Navodaya Vidyalaya
 - vii. The boards of respective States.
- iv. Have qualified in NEET conducted in current academic year.
 - v. Possess minimum prescribed qualifying standard in HSC examination and NEET of the current academic year, as decided by the respective Council / the Central Government and also fulfills the eligibility criteria under this policy.

Minimum qualifying standard prescribed for HSC OR equivalent examination are as under:

Exam	General Category/ EWS	Gen-PH Category	Reserved (SC, ST, SEBC including Physically disabled) Categories
HSC or Equivalent examination passed with Physics, Chemistry and Biology Theory and Practical, In percentage	50%	45%	40%

- vi. The candidate should not have been convicted of any criminal offence and shall declare pending criminal cases, if any, at the time of admission.
- vii. The candidate appearing for NEET, for admission should have cleared the criteria for admission as decided by the National Medical Commission/ Ministry of Health & Family Welfare, New Delhi, GOI.
- viii. The candidate seeking admission against a particular category/ quota seat (All India Quota/ Seats for Candidates nominated by Government of Gujarat/ Seats for wards of Indian Coast Guard personnel posted at Daman/ Seats for wards of ex-servicemen/ defence/ wards of Employees (regular/ on deputation/ on transfer) of the UT Administration posted in Dadra and Nagar Haveli & Daman and Diu as the case may be continuously for 5 years/ seat for candidates of UT of DNH & DD) must meet the additional eligibility criteria of respective category/quota.

9. MODE OF SELECTION

9.1 All the applications will be considered in the Unreserved Category in the first instance. In case of applicants who fail to get admission in the Unreserved Category, their application will be considered in the relevant reserved category (SC/ST/OBC/EWS/Wards of Indian Coast Guard Personnel posted at Daman/Ex-Serviceman) for which he/she has applied. However, the application of candidates who have

availed any benefits available under any reserved quota (except application fee) shall be considered under the respective quota only.

9.2 The list of selected applicants will be displayed on the official website of NAMO Medical Education and Research Institute, Silvassa, Dadra & Nagar Haveli.

10. APPLICATION PROCEDURE

10.1 Candidates seeking admission to the MBBS Course are required to apply in the prescribed form online which will be available on website of the department/college and upload the required documents on or before the last date prescribed for receiving applications. Shortlisted candidates as per eligibility criteria and marks obtained in NEET will be called for physical verification of original certificates on prescribed dates.

10.2 Application fee will be Rs.500/- (Rs. Five hundred only) for all applicants except SC/ST/PwD/Women applicants for whom the fee will be Rs.250/- (Rs. Two hundred fifty only). The fee shall be paid online and is non-refundable.

10.3 Applicant must upload self-attested copies of following documents as per applicability.

- a. Statement of marks of SSC.
- b. Passing certificate specifying the Date of Birth.
- c. Statement of marks of HSCE.
- d. School Leaving Certificate of last school attended.
- e. Statement of NEET marksheet.
- f. If the candidate is claiming seats reserved for UT of Dadra and Nagar Haveli & Daman and Diu, he/she must produce:
 - i. Domicile Certificate of Parents/Guardians (in case father and mother are not alive) issued by competent authority of Dadra and Nagar Haveli and Daman and Diu, as the case may be.
 - ii. Certificate showing that the applicant has continuously studied from Class 9th to 12th in any recognized school located in the territory of Dadra and Nagar Haveli and Daman and Diu, as the case may be, issued by the Principal/Head Master of the respective school.
- g. Caste Certificate for SC/ST/OBC in prescribed format from the competent authority of Dadra and Nagar Haveli and Daman and Diu, as the case may be.

- h. Non Creamy Layer certificate in case of applicant belonging to OBC issued by competent authority, of Dadra and Nagar Haveli and Daman and Diu.
- i. Economically Weaker Section (EWS) certificate issued by competent authority of Dadra and Nagar Haveli and Daman and Diu, as the case may be, for candidates applying under EWS category.
- j. Dependent Certificate issued by the competent authority of Dadra and Nagar Haveli and Daman and Diu, as the case may be, in case of those who are claiming guardianship of the applicant.
- k. Disability Certificate from Disability Assessment Board of Dadra and Nagar Haveli and Daman and Diu, as the case may be, in case of differently abled candidates.

11. OTHER CONDITIONS

11.1 The certificate for SC/ST/OBC/EWS or any caste related certificate should be obtained from competent authority of Dadra & Nagar Haveli and Daman & Diu. Caste Certificate of the applicant shall be as per the relevant Notification issued by the UT Administration of Dadra & Nagar Haveli and Daman & Diu and shall be in the prescribed format.

11.2 Any changes in admission criteria or any other aspect by the Ministry of Health & Family Welfare, Government of India or National Medical Commission or the affiliating University shall be adhered to admission of the applicant will be confirmed only after acceptance of enrollment by the affiliating University.

11.3 If any seat remains vacant from the seats earmarked for All India Quota (15%)/ Government of Gujarat / wards of Indian Coast Guard personnel posted at Daman /wards of Employees (regular/ on deputation/ on transfer) of the UT Administration posted in Dadra and Nagar Haveli & Daman and Diu as the case may be continuously for 5 years/ wards of Ex-serviceman/defense personnel, then the vacant seats shall be filled as under:

- i.** In case a single vacant seat is reverted back to the Institute, then the seat will be filled on rotational basis in DNH and DD as per the roster, beginning with DNH.
- ii.** If even number of seats are reverted back to the Institute, the seats will be distributed equally among DNH & DD.
- iii.** If odd number of seats (more than 01) are reverted back to the Institute, then the highest number of even seats will be equally distributed among DNH & DD, and the remaining 01 seat will be filled as per the roster of single vacant seat.

12. COMMITTEES

The following committees will facilitate and supervise the admission process:

A. Admission Committee: This committee shall comprise of the following:

- a. Secretary (Health), DNH&DD - Chairman
- b. Secretary (Education), DNH&DD - Member
- c. A representative of Board of Governors of NMC - Member
- d. A representative from the relevant faculty
of the affiliating University - Member
- e. Director, Medical & Health Services, DNH&DD - Convener

The above committee will guide, supervise, check the merit list and control the entire process of admission and supervise the work of Result Compilation Committee and Counseling Committee.

B. Result Compilation Committee: This committee shall comprise of the following:

- a. Dean, NAMO-MERI, Silvassa - Chairman
- b. A representative of relevant faculty of the
Affiliating University - Member
- c. Four HODs, NAMO-MERI, Silvassa
to be nominated by DMHS - Member

The Committee will compile the merit list of candidates for admission.

C. Counselling Committee: This committee shall comprise of the following:

- a. Director, Medical & Health Services, DNH&DD - Chairman
- b. Director, (Higher Education) - Member
- c. Dean, NAMO-MERI, Silvassa - Member
- d. Additional Medical Superintendent, Marwad Hospital - Member
- e. A representative from relevant faculty of the
Affiliating University - Member
- f. Administrative officer, NAMO-MERI, Silvassa - Member

The above committee will control the entire process of admission and finalize the selection of candidates against the allotted MBBS seats.

13. PENALTY FOR LAPSE OF SEAT (MBBS COURSE):

13.1 Any candidate responsible for lapse of MBBS seat will have to pay a penalty of Rs.5,00,000/- (Rupee Five Lakhs Only). This penalty shall be applicable to all those candidates who either do not join after taking admission or cancel a seat after the last round of counseling for admission. This penalty shall also, be applicable to the candidates as leaving/ abandoning a seat after the cut-off date for MBBS course is over or fails to complete the course. In case admission is cancelled on medical grounds after the cut-off date, the Secretary Health, DNH&DD will take appropriate decision regarding 'waiving off' the penalty, after ascertaining the medical grounds from a special medical board, constituted by the competent authority. Surety bond of Rs. 5,00,000/- shall be submitted by all candidates at the time of counseling/admission. Any appeal regarding the decision of imposition of penalty shall lie with the Advisor to Administrator of Dadra & Nagar Haveli and Daman & Diu whose decision shall be final and binding.

13.2 Any sum falling due from the applicant under this agreement may be recovered from him/her as arrears of land revenue.

14. COMPULSORY GOVERNMENT SERVICE

14.1 On demand made by the UT Administration of Dadra & Nagar Haveli and Daman & Diu or Government of India, immediately after passing the degree course, the candidate shall serve for a period upto two years in Health Department of Union Territory of Dadra & Nagar Haveli and Daman & Diu or any other place specified by the UT Administration of Dadra & Nagar Haveli and Daman & Diu.

14.2 During this period, he/she will be paid a consolidated remuneration fixed by the UT Administration or the Central Government, as the case may be.

14.3 In case any person refuses or fails to serve for full or part of the period demanded or is removed by the UT Administration or Central Government for incompetence or misconduct, he/she shall pay to the Administration of Dadra and Nagar Haveli and Daman & Diu on demand and without a demur a sum not exceeding Rs.40,00,000/- (Rupees forty Lakh only). The decision of the UT Administration as to the commission of a breach as also to the amount of compensation payable in respect thereof shall be final and binding on the applicant.

14.4 Any outstanding amount due from the applicant under this clause may be recovered from him/her as arrears of land revenue.

15. MODE OF NOMINATION

(i) The Dean, NAMO Medical Education & Research Institute, Silvassa will issue intimation letters or electronic communication to the selected applicants. The applicant shall accept the offer within three days from the date of counseling. However, the candidates being offered seats during the last round of counselling shall have to give their acceptance or otherwise on same day.

(ii) On receipt of the acceptance of offer and after obtaining Agreement and Surety bonds of service executed in prescribed form, the candidate will be allowed to deposit the fee and register for the course.

(iii) The applicant who is not desirous of admission on receipt of nomination letter shall inform the Dean, Government Medical College, Silvassa in writing to that effect within one day from the date of receipt of intimation letter or electronic communication.

16. DISPUTE RESOLUTION:

The parties mutually agree that in case of any dispute or claim (hereinafter referred to as dispute) arising out of or relating to the allocation of seats for admission in NAMO Medical Education & Research Institute, Silvassa, the parties shall first engage in good faith negotiation to resolve the dispute. In case the dispute is not settled within 7 days, the dispute shall be referred to the Secretary (Health), DNH&DD for decision that is agreeable to all parties.

17. APPEAL

Any appeal in respect of the order passed as per the provisions of the dispute resolution claims, shall lie with the Appellate Committee of the UT of Dadra & Nagar Haveli and Daman & Diu and consisting of the following:

1. Advisor to Administrator, DNH&DD – Chairman
2. Law Secretary, DNH&DD – Member
3. Any other member co-opted by the Chairman

The decision of the Appellate Committee shall be final and binding on both the parties.

18. SAVINGS

The Administrator, UT of Dadra & Nagar Haveli and Daman & Diu reserves all the rights to modify/amend these guidelines, whenever found necessary.

**Sd/–
Director,
Medical and Health Services,
UT of DNH & DD**
